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## Finance and Assets Policy Development Advisory Group

Monday, 10th July, 2017 at 5.30 pm Howard Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and <a href="mailto:committeeservices@horsham.gov.uk">committeeservices@horsham.gov.uk</a>

Councillors: Brian Donnelly (Chairman)

John Bailey
John Chidlow
Adrian Lee
Paul Clarke
David Coldwell
Leonard Crosbie
Nigel Jupp
Adrian Lee
Tim Lloyd
Stuart Ritchie
Simon Torn

You are summoned to the meeting to transact the following business

## **Agenda**

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- 1. Apologies for absence
- 2. To approve the notes of the previous meeting

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To approve as correct the notes of the meeting held on 8 May 2017

3. Discretionary Business Rate Relief Scheme

Presentation by the Head of Finance

4. Allocation of Business Transformation Reserve